



MEMORANDUM CIRCULAR NO. ERD 11-41

FOR : ALL CFZ LOCATORS

SUBJECT : Advisory on Enterprise Regulations Dept.'s (ERD) Work Schedule on November 07, 2011 and November 30, 2011

DATE : November 2, 2011

1. In relation with the coming Holidays on **November 7, 2011 (Monday) Eidul Adha "Feast of Sacrifice"** and **November 30, 2011 (Wednesday) Bonifacio Day**, we wish to inform you that the office/work schedule of ERD in the processing of permits and conduct of inspection at the office and Customs Clearance Area (CCA), respectively, will be as follows:

DATE	WORKING HOURS	
	ERD OFFICE	CUSTOMS CLEARANCE AREA (CCA)
November 07, 2011 (Monday)	Skeletal Force (8:00 am – 6:00 pm)	Regular 24-hour Operations (Opens at 6:00 am to 6:00 am of November 8, 2011)
November 30, 2011 (Wednesday)	Skeletal Force (8:00 am – 6:00 pm)	Regular 24-hour Operations (Opens at 6:00 am to 6:00 am of December 1, 2011)

2. The regular work schedule shall resume on November 7, 2011 and December 1, 2011.
3. Please be guided accordingly. Thank you.


RODGARDO M. DEANG
 Manager
 Enterprise Regulations Dept.

CC: OIC/NP-RSG
 BOC-Port of Clark
 OSEDC-Clark
 CILA

